

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: April 27, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:

Presiding Trustee Paul Hovis
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
April 13, 2010 Regular Meeting Minutes

141-10 To accept the minutes from the April 13, 2010 Regular Meeting.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

142-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

143-10 To rescind Board Resolution **491-09**, wherein the township would no longer provide reimbursements for prescriptions, doctor visits, urgent care, or emergency care, effective retroactively to January 1, 2010.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

144-10 To conditionally hire Joel Davis as a part-time Information Technology Specialist at a rate of \$25 per hour, following negative test results for drug screening and background check.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

145-10 To adopt the attached resolution authorizing the township to utilize the procedure as provided in Section 3929.86(C) and 3929.86(D) of the Ohio Revised Code for the claim against insurance policy proceeds for payment of the cost of removal and repair of premises and certain fire losses.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Update from Trumbull County Engineer on projects completed in Bazetta Township from January 1 to March 31, 2010
 - CH 203 (Hoagland Blackstub Road) - Culvert Repair, Flushing Frontage Pipe, and Frontage Pipe Installation
 - Agricultural Center – Drive Pipe Installation
- Spring Newsletter for Trumbull County Engineer
 - These have been distributed throughout the Administration Building
- Request from Ohio Department of Transportation that a representative of the township attend a pre-construction meeting for all parties in Project #70
 - Project involves preventative maintenance in Trumbull and Mahoning Counties
 - Improvements will be done in various sections of Bazetta Township
- Request from Teamsters Local #377 to meet and discuss wages in agreement with the Collective Bargaining Agreement
- Cease and desist letter from Teamsters Local #377 regarding the time study directive
- News article from the Maplewood High School's *Rocket Report* naming Paul Hovis as a hero
- Letter from Assistant Prosecuting Attorney regarding the intentions of client, Trumbull County Sanitary Engineer's Department, with respect to existing common tile collection system and Andrews Drive Sanitary Sewer Project

Administrative Reminders:

- Deadline for the receipt of foundation orders is May 7, 2010
- The Township Administration Building will be open regular hours on Tuesday, May 4 during the Primary Election

Zoning Inspector:

- Zoning Inspector Nuss reported the following activities
 - 2 permits were written – 1 for a fence and 1 for a deck
 - Several transient vendor and garage sale permits were issued
 - Saw numerous successful free garage sales last weekend
- Trustee Urchek asked if people going around peddling religion need a permit to do this
 - Trustee Hovis asked if Inspector Nuss could provide an answer to this question
 - Inspector Nuss said that he would

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
 - Meeting was conducted on April 19
 - Meeting was to rezone Northview Drive to bring zoning in line with the land use map
 - Resolution was passed and has been forwarded to the trustees
 - Next meeting will be May 17
- Trustee Urchek said this was all being done in a very professional manner
- Trustee Hovis asked if Zoning Secretary Boggess had sent this information to the Trustees because he was unaware of having received it
 - Zoning Commission Chairman Webb said that they are waiting on all information to be received from the Trumbull County Planning Commission and, as soon as they received the information, it will be forwarded along to the Trustees

Road Department:

- Roads Superintendent Parke had a couple of reminders
 - Pre-construction meeting with Barbicas on April 29, 2010 at 1:00pm

- Spring Clean-Up Day on May 1, 2010 from 8:00am to 4:00pm
 - Proof of residency will be required
 - Just about anything will be accepted, except hazardous materials
- An unnamed resident asked who would take batteries
 - Roads Superintendent Parke noted Schedule of Collection Events for the Geauga-Trumbull Solid Waste District, copies of which are available in the Administration Building
- Roads Superintendent Parke stated that up to 8 tires per resident may be turned in
 - Received a grant for the tires and for partial reimbursement for labor costs
- Zoning Commission Chairman Webb asked if Lakeview Schools had any volunteers
 - Superintendent Wilson is trying to find some student volunteers to verify residency
 - Roads Superintendent Parke will have one man on duty to operate machinery
- Trustee Hovis said to keep up good work and noted that the cemetery is looking good

Fire Department:

- Lt. Thomas Rink noted that hose had been ordered and should arrive in 4-6 weeks

Police Department:

- Chief Miller asked to hire Patrick Swiger effective April 20, 2010

146-10 To hire Patrick Swiger as a part-time patrolman at \$11.25 per hour, effective retroactively to April 20, 2010.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Chief Miller informed residents that they may have a representative from the US Census Bureau coming to their homes
 - Representatives will have identification
 - If residents have any concerns, call the Police Department just to be safe
- An unnamed resident asked where the Census Bureau representatives are going
 - Chief Miller said that residents may be visited even though they already filled out the packet
- Chief Miller stated that the department should be getting roughly \$10,000 from the JAG grant within a month
- Trustee Hovis noted that the department had changed from 8 to 12 hour shifts
 - Has given the department the ability to have at least two officers on duty at a time
 - Seems to be keeping overtime expenditures under control
- Trustee Hovis encouraged the department to keep up the good work

Parks & Recreation Board:

- No Report

Safety Committee:

- No Report

Health Insurance Committee:

- Lt. Rink and Roads Superintendent Parke stated the following
 - The committee had met with Chris Garvin, who presented some new options
 - The committee has gotten a few other references that they are going to look into
 - The committee should have a report when Chief Lewis returns
- Trustee Urchek said he attended that meeting and was surprised by how well informed everyone was

Asked to be placed on the Agenda:

- None

Public Comment:

- Art Kreller asked why Atty. Finamore was not present and if he charges the township whenever a resident calls him
 - Trustee Hovis said the township was trying to cut costs by not having him at every meeting
 - Trustee Hovis said that he probably does charge the township whenever residents contact him
 - Trustees Hovis and Urchek said they would have to look into it
- Art Kreller and other unnamed residents would like updates and information on various aspects of the Andrews Drive Sewer Project
 - Roads Superintendent Parke said that neither contractor that he has spoken with will do anything with the private line until the job has been completed because none of the them wants to be blamed if there is any flooding on resident properties
 - Roads Superintendent Parke said the drain needs to be flushed because some septic tanks are still tied into it and because there is going to be run off going into the drain
 - Roads Superintendent Parke said he looked at the original maps from the 1950s
 - Trustee Hovis stated that the problem is that the private line was put in by a private individual, who is responsible for it
 - Neither Trumbull County nor Bazetta Township has taken ownership of the line, so neither is responsible for it
 - There is nothing that says the owner, Mrs. Yount, is not responsible for the line
 - Trustee Urchek said our hands are tied until the project is completed
 - Trustee Urchek volunteered to speak with Mrs. Yount after the project is completed
 - Trustee Urchek said he has spoken with Mr. Zuga about residents' concerns that they are not being informed
 - Mr. Zuga said that he has been trying to inform residents 1-2 houses in advance
 - Trustee Urchek stated the trustees are limited in their ability to keep residents informed
 - Suggested that they form a committee to disseminate information
 - Trustee Hovis said the trustees have limited ability to get involved with the project because it is a Trumbull County project, not a Bazetta Township project
 - This is why there is no information on the township's website
 - The township does not receive information from the county
 - The only reason the township knew about the current problem is because a resident contacted Roads Superintendent Parke
- Art Kreller stated that he does not want to see the problems that happened in other townships happen here and does not want to see anyone get hurt
- An unnamed resident noted that Andrews Drive had previously been paved, the work was shoddy, repairs had been done in the past, cracks remain that need repair, and the road needs resurfaced
 - Roads Superintendent Parke said the township got away from the sealant that was previously used for repairs because residents complained about it damaging their tires
 - Roads Superintendent Parke said that he has a 5 year plan for conducting road repair and resurfacing
 - Constantly working to obtain grant money for road projects
 - Problem with Andrews Drive is that it is very difficult to get grants for a road that is a dead end
 - This is the same problem that has been encountered with Northview Drive

- Roads Department has a very small budget due to tax money generated by a relatively small 0.60 mill levy
 - Most of this money goes to snow removal and basic repair and maintenance
 - Is working very hard to get things done for the residents with the limited financial assets at his disposal
 - Is working closely with Fiscal Officer Drew and Trustee Hovis to try and get the biggest bang for the department's buck
 - Trustee Urchek noted that, if there is any damage to the road as a result of the project, Trumbull County will have to pay for the repairs
- Art Kreller asked if Calvary Bible Church will sue the township if the Zoning Referendum fails
 - Trustee Hovis said that the church's attorney had indicated that this was a probability
 - Trustees Hovis and Urchek said that that is on the May 4, 2010 ballot and that the township will have to abide by the results
- An unnamed resident asked what would happen if all Andrews Drive residents do not pay to hook up to the sewer
 - Trustee Urchek noted that a similar situation occurred in his neighborhood
 - The Trumbull County Board of Health will take them to court
 - The case would likely stall in court because judges are not enforcing this
 - The final decision on how to proceed will be up to the judge
- Art Kreller asked if the assessment is automatically added on to property taxes
 - Trustees Urchek said that it would be if you do not pay the full bill now
 - Trustees Urchek and Hovis suggested that residents consult the original documentation that was provided to them when the project began
 - Trustee Hovis said if you do not pay in full at a time now, but pay in full before the 20 year mark, you will still have to pay interest for the full 20 years
- Zoning Commission Chairman Webb asked about Joel Davis' job duties
 - Trustee Hovis explained the following
 - Mr. Davis will be working on the township website, doing all of the computer work for the township, and working on digitizing all of the township's files
 - Mr. Davis, as a part-time employee, can only work 1500 hours per year which is roughly 25-30 hours per week
 - Trustee Hovis stated that he and Fiscal Officer Drew are working on a records retention schedule so Mr. Davis can begin scanning documents
- Art Kreller asked if the township has underground water lines wrapped in asbestos
 - Trustee Urchek said he has never heard of anything like this
 - Roads Superintendent Parke said there may once have been pipe made of asbestos
 - Trustee Hovis and Roads Superintendent Parke said that they will research this with Trumbull County
- Tom Zimmer asked if anything has ever been discussed about bringing city water into the area
 - Trustee Hovis said this is something he thinks the whole township needs
 - Trustee Urchek said that there is a lot of governmental bickering over who is going to let who have water
 - Trustee Urchek recommended getting a petition started
 - Trustee Hovis said multiple petitions have been done before, but there has been no action because different governmental entities own that water and the water lines

147-10 To adjourn the meeting at 8:19pm.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

_____ Dated: _____
Attested by: Fiscal Officer Rita K. Drew

_____ Dated: _____
Approved by: Chairman Trustee Paul Hovis